

Role Title: Senior Electrical Engineer, Concertus Design & Property Consultants

Based : Ipswich

Salary: £Circa

ROLE PURPOSE: To manage the design and specification of electrical building services, compliance and quality of installations.

Accountabilities

1. Team Worker

- Participate as a member of the Concertus team supporting colleagues and working collaboratively to develop the business.
- Work flexibly to support delivery across the service.
- Take ownership for own personal development.
- Take ownership of allocated projects from design concept through to site completion
- Mentor trainees as requested by management
- Acts as a client facing representative of the business as required
- Deputies the team leader when required at internal & external meetings

2. Customer service

- Provide an efficient and business-like point of contact. This includes responding to internal and external enquiries and (via face to face, telephone, email).
- Liaising with clients, developing the relevant aspects of client briefs
- Work collaboratively with other professionals within the Practice and also with Contractors/Suppliers
- Upholds customer relationships with existing clients and builds new relationships with prospective clients.

Measures of Success

- Feedback from team members/ line manager
- Performance Objectives
- Contribution to service
- Team performance
- Service improvements suggested
- Accuracy and timeliness of support.
- Efficiency of systems and processes
- Service delivered within budget and to agreed targets
- Feedback from staff and managers
- Service delivery performance indicators
- Customer feedback
- Directors feedback

What you need to know

You will hold 5+ years' experience within consultancy practice or a large contractor in a design capacity

Up to date knowledge of relevant Building Regulations, standards for electrical installations

HND/degree level qualification in a relevant discipline.

Working towards Chartered or Incorporated engineer with CIBSE or IET

Proficient in Microsoft Office (including Word, Excel and PowerPoint).

Good standard of literacy and numeracy.

Able to work effectively under pressure.

3. Business delivery

- The full design and specification of compliant electrical building services including power distribution, lighting, alarm, data/telecommunications, telemetry systems
- Lighting design using industry standard software and methods
- Undertake site surveys, site visits and associated inspections according to standard project/industry procedures or as the project requires
- Producing industry standard tender packages, undertaking analysis of tenders, monitoring and management of cost, quality and timescales
- Actively seek to progress projects working through concept to completion
Undertake site surveys, site visits and associated inspections according to standard project/industry procedures or as the project requires

4. Communicate effectively

- Create a positive and professional first impression of Concertus.
- Deal with all contacts professionally.

How you Act

Team worker – You work collaboratively with your team to achieve better outcomes for customers.

Service deliverer – You focus on delivering a service that provides great outcomes for our customers.

Customer focused – you put the customer first.

Shows initiative – you come up with ways of improving how we do things

Well organised – you prioritise your work to get things done.

Willing to learn – you want to acquire new skills that will support you in your role.

Flexible attitude – you are prepared to work flexibly to deliver the service