

Role Title: Electrical Engineer, Concertus Design & Property Consultants

Based: Ipswich

Salary: £Circa

ROLE PURPOSE: To specify and design electrical building services and manage compliance and quality of installations.

Accountabilities

1. Team Worker

- Participate as a member of the Concertus team supporting colleagues and working collaboratively to develop the business.
- Work flexibly to support delivery across the service.
- Take ownership for own personal development.

2. Customer service

- Provide an efficient and business-like point of contact. This includes responding to internal and external enquiries and (via face to face, telephone, email).
- Liaising with clients, developing the relevant aspects of client briefs
- Work collaboratively with other professionals within the Practice and also with Contractors/Suppliers

3. Business delivery

- The full design and specification of compliant electrical building services including power distribution, lighting, alarm, data/telecommunications, telemetry systems
- Lighting design using industry standard software and methods
- Producing industry standard tender packages, undertaking analysis of tenders, monitoring and management of cost, quality and timescales

Measures of Success

- Feedback from team members/line manager
- Contribution to service
- Team performance
- Service improvements suggested
- Customer feedback
- Accuracy and timeliness of support.
- Efficiency of systems and processes
- Service delivered within budget and to agreed targets
- Feedback from staff and managers
- Service delivery performance indicators
- Customer feedback
- Directors feedback

What you need to know

You will hold 5+ years' experience in consultancy practice or for a large contractor in a design capacity

Up to date knowledge of relevant Building Regulations, standards for electrical installations

HNC/HND in a relevant discipline

Proficient in Microsoft Office (including Word, Excel and PowerPoint).

Good standard of literacy and numeracy.

Able to work effectively under pressure.

- Undertake site surveys, site visits and associated inspections according to standard project/industry procedures or as the project requires

4. Communicate effectively

- Create a positive and professional first impression of Concertus.
- Deal with all contacts professionally.

How you Act

Team worker – You work collaboratively with your team to achieve better outcomes for customers.

Service deliverer – You focus on delivering a service that provides great outcomes for our customers.

Customer focused – you put the customer first.

Shows initiative – you come up with ways of improving how we do things

Well organised – you prioritise your work to get things done.

Willing to learn – you want to acquire new skills that will support you in your role.

Flexible attitude – you are prepared to work flexibly to deliver the service