

Role Title: Senior Civil Engineer, Concertus Design & Property Consultants

Based: Ipswich

Salary: £Circa

ROLE PURPOSE: To plan, design and manage civil design projects, ensuring the structures are compliant and economic

Accountabilities

1. Team Worker

- Participate as a member of the Concertus team supporting colleagues and working collaboratively to develop the business.
- Deputise for the head of profession as required
- Work flexibly to support delivery across the service.
- Take ownership for own personal development.
- Support junior staff

2. Customer service

- Prepare bids for tenders, and report to clients, public agents and planning bodies
- Provide an efficient and business-like point of contact. This includes responding to internal and external enquiries and (via face-to-face, telephone, email).
- Deliver a consistent and professional level of customer service at all times to Clients and other practices within the industry

3. Business delivery

- Undertake feasibility, concept and detail civil engineering design and checking
- Undertake inspections of civil engineering installations

Measures of Success

- Feedback from team members/ line manager
- Contribution to service
- Team performance
- Service improvements suggested
- Customer feedback
- Accuracy and timeliness of support.
- Efficiency of systems and processes
- Service delivered within budget and to agreed targets
- Feedback from staff and managers
- Service delivery performance indicators
- Customer feedback
- Directors feedback

What you need to know

Experienced Engineer with a minimum of 5 years UK experience.

Chartered with ICE or equivalent

Decision making ability with minimal supervision

Ability to work directly with clients and other team members to ensure projects are completed in agree timescales

- Commission specialist surveys
- Obtain building regulations approvals
- Prepare reports
- Create engineering drawings using CAD packages and sketches for drafting
- Assessing the environmental impact and risks connected to design decisions
- Assessing the Health and Safety impact and risks connected to design decisions
- Managing, directing and monitoring progress during each phase of a project
- Monitoring and inspecting work undertaken by contractors
- Making sure sites meet legal guidelines and health & safety requirements
- Administer contracts

4. Communicate effectively

- Create a positive and professional first impression of Concertus.
- Deal with all contacts professionally.
- Liaise with Clients, Architects and other professional staff and provide technical advice to them
- Negotiate with drainage utilities, the Environment Agency and the lead local flood authority

How you Act

Team worker – You work collaboratively with your team to achieve better outcomes for customers.

Service deliverer – You focus on delivering a service that provides great outcomes for our customers.

Customer focused – you put the customer first.

Shows initiative – you come up with ways of improving how we do things.

Well organised – you prioritise your work to get things done.

Willing to learn – you want to acquire new skills that will support you in your role.

Flexible attitude – you are prepared to work flexibly to deliver the service.